

# Analysis and Design of a Petty Cash Fund Accounting Information System Using a Fixed Fund System at Cv. Yoga Solafide Finance

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## ABSTRACT

Currently a computer application system is needed to facilitate work. With this application, we can process the data we have to produce information that is definitely better and more useful for certain needs. But not infrequently there are several companies or agencies such as CV. Yoga Solafide who still hasn't implemented this in their performance process such as processing costs such as petty cash funds so that generating information takes quite a long time and sometimes errors occur due to the absence of a special system for processing petty cash fund data on CV. Solafide Yoga.

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## 1. Introduction

The development of data processing technology is currently growing rapidly[1]. This is due to the development of science and technology and the existence of hardware and software to facilitate human work[2], one of which is a computer. As is the case with companies and other types of businesses that have used computer technology [3]. However, it is not only companies that apply this, currently agencies - both big and small agencies have also implemented it too[4],[5].

Currently a computer application system is needed to facilitate work. With this application, we can process the data we have to produce information that is definitely better and more useful for certain needs[6]. But not infrequently there are several companies or agencies such as CV. Yoga Solafide who still hasn't implemented this in their performance process such as processing costs such as petty cash funds so that generating information takes quite a long time and sometimes errors occur due to the absence of a special system for processing petty cash fund data on CV. Solafide Yoga[7],[8]. Based on the description above, the writer wants to make a thesis by designing a computer application to support company performance[9],[10].

## 2. Method

In completing this thesis the author uses 2 (two) study methods, namely:

### 2.1 Field Study

Is a method that is carried out by conducting direct studies in the field to collect data, namely direct observation to the study location. The data collection techniques used by the author are: (a) Observation. This is a fairly effective data collection method for studying a system. Its activities are by direct observation of ongoing activities, namely petty cash fund data processing activities. (b) Samples, taking samples of data on petty cash funds that are especially needed.

## 2.2 Library Studies (Library Research)

The author conducts a literature study to obtain data related to thesis writing from various reading sources such as: books about information systems and Vb.net applications, the internet, and others.

## 2.3 Testing / Trial system

Done to find out whether the programming work has been done correctly so that it can produce the desired functions. Testing is also intended to find out the limitations and weaknesses of application programs that are made to make improvements as much as possible.

## 2.4 Research sites

The location of the research in writing this thesis the writer did on CV. Solafide Yoga Jl. Gatot Subroto Km. 4.5 No. 15 Medan.

## 3. Results and Discussion

The author designed a petty cash fund accounting information system program using a fixed fund system using the Microsoft Visual Basic .Net programming language using the Microsoft SQL Server database, the design results of the program are as follows.

### 3.1 Program Results Display

#### a. Login Form

The appearance of the login form that the author made can be seen in the picture



Figure 1.Login Form

b. The display of the main menu form that the author made can be seen in Figure IV. 2 as follows

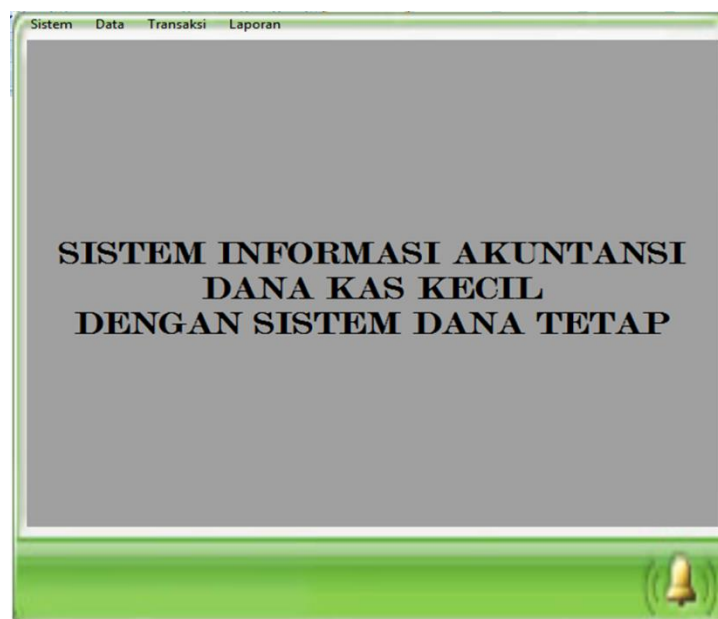


Figure 2.Main Menu Form

c. Petty Cash Formation

The appearance of the petty cash formation form that the author made can be seen in Figure IV. 3 as follows

Tanggal Pembentukan	Kode Pembentukan	Jumlah Pembentukan
8/2/2013	K001	1000000

**Figure 3.**Petty Cash Formation

d. Petty Cash Disbursement Form.

The appearance of the petty cash disbursement form that the author made can be seen in Figure IV. 4 as follows:

Tanggal...	Kode P...	Kode P...	Jumlah ...	Jumlah ...	Sisa Da...	Jenis
11/4/2013	0001	0001	1000000	100000	900000	biaya ls...
11/6/2013	0002	0001	900000	200000	700000	biaya tel...
11/7/2013	0003	0001	700000	700000	0	Air
11/9/2013	0004	0002	1000000	500000	500000	air
11/9/2013	0005	0002	500000	500000	0	listrik

**Fig.4.** Petty Cash Disbursement Form

e. Establishment Report Form

The display of the formation report form that the author made can be seen in Figure IV. 5 as follows:

Laporan Pembentukan Dana Kas Kecil  
Periode: 11/12/2013 s.d 11/09/2013

Tanggal	Kode Pembentukan	Jumlah
11/04/2013	0001	1,000,000
11/05/2013	0002	1,000,000
11/09/2013	0003	1,000,000

Medan:  
Dibuat Oleh: \_\_\_\_\_ Diketahui Oleh: \_\_\_\_\_  
Administrasi \_\_\_\_\_ Pimpinan \_\_\_\_\_

**Figure 6.**Establishment Report Form

f. Expenditure Report Form

The appearance of the expense report form that the author made can be seen in Figure IV. 6 as follows

Laporan Pengeluaran  
Periode: 11/12/2013 s.d 11/09/2013

Tanggal	Kode Pengeluaran	Kode Pembentukan	Jumlah Dana	Jumlah Keluar	Sisa	Jenis
11/04/2013	0001	0001	1,000,000	100,000	900,000	biaya listrik
11/05/2013	0002	0001	900,000	200,000	700,000	biaya telepon
11/07/2013	0003	0001	700,000	700,000	0	Air
11/09/2013	0004	0002	1,000,000	500,000	500,000	air
11/09/2013	0005	0002	500,000	500,000	0	listrik

Medan:  
Dibuat Oleh: \_\_\_\_\_ Diketahui Oleh: \_\_\_\_\_  
Administrasi \_\_\_\_\_ Pimpinan \_\_\_\_\_

**Figure 7.**Expenditure Report Form

g. Petty Cash Journal Form

The appearance of the petty cash journal form that the author made can be seen in Figure IV. 7 as follows:

Debit		Kredit	
Tanggal	Jumlah	Tanggal	Keterangan
08-02-2013	1.000.000	08-02-2013	Kas
			50.000

Figure 8. Petty Cash Journal Form

### 3.2 Discussion

The stages carried out in the trial implementation of the petty cash fund accounting information system using this fixed fund system are as follows:

#### a. System Testing Techniques

petty cash fund accounting information system using a fixed fund system is designed to replace the old system with a new system. This system is designed using the Visual Basic programming language and SQL Server database. After the completion of the program design, a system test is carried out before implementing the system to see whether the program results are in accordance or not as expected.

This program has been tested using a static testing technique (Static Technique), in which system trials have been carried out for the hardware and software needed to run the program, detailed system design, system formal rules, along with tests on the results of running the program.

The test results for all the criteria above have worked well, even the test program has produced the expected output, it only has a weakness, where this system does not yet have a good security system, so it still requires further development.

#### b. How to Run the System

Before the petty cash fund accounting information system using this fixed fund system is used, it must first be installed on a PC. The program installation steps are as follows: (a) Insert the petty cash fund accounting information system CD using the fixed fund system, then the files on the CD into one of the drives. (b) Then install using a file with the name KasKecil.Exe. (c) Copy database to SQL Server PC. (d) After installation, the system can run.

## 4. Conclusions

Based on the research that has been done, the authors draw the following conclusions: Design of a petty cash fund accounting information system at CV. Yoga Solafide Finance is a system designed to make it easier to process petty cash data. The designed information system consists of data input for the formation of petty cash and data input for petty cash disbursements which produce petty cash fund reports, petty cash disbursements and petty cash journals. Information systems designed to use access rights as system controllers or controls so that users can be limited according to their needs in order to minimize data manipulation. The designed information system can produce reports that are fast, accurate and efficient.

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